# Ms. Hackney Contact Me

IB English Literature HL

# Class Materials

Notebook (IB Notebook)

#### 2021-22 Novels.

- □ I Know Why the Caged Bird Sings
- ☐ Edgar Allen
  - Poe Short
- ☐ Persepolis
- Dylan and

Kendrick

Stories ☐ Hamlet

□ Ash Girl

☐ Poetry of Bob

Lamar

Email: hacknee@gcsnc.com

336-370-8200 (School) 336- 542-5892 (Google Voice)

Remind: text @ehackne to 81010

I check my e-mail regularly and will respond as soon as possible. Please keep in mind that some responses will take at least 24 hours. Also, I will attempt to check messages on the weekends, but most responses will come Monday morning.

#### Suggested

□ Planner/ Calendar

**Everyday You Need** 

■ Spiral/Composition

□ Folder for Handouts

□ Pens, Pencils, and

Loose-leaf Paper

Highlighters

Current Novel

- Pack of blue or black pens
- Post-Its
- □ School Laptop/ Computer/ Charging cords

# IN+HIS CLOSS



- ✓ please don't talk while I'm talking
- ✓ please be honest
- ✓ please treat all property well no matter who it belongs to (put things away)
- ✓ please listen to your classmates and accept that not all opinions will be ones you agree with, but we allow each other to be different

- ✓ please always make the best of your current situation
- ✓ please arrive on time; no leaving during first or last 10 or during direct instruction
- ✓ please don't wait until the end of the quarter to show concern for your grade
- ✓ please don't be a victim of excuses

I promise to treat you with the respect that a student, senior, and young adult deserves. You have elected to take on a challenging senior year. There will be good days as well as difficult ones. but we're on this ourney together. If you come ready to work every day, I'll make sure you get hrough the year successfully.

Grades 30% Classwork, Follow the Homework, Quizzes 1B Rubric! 50% Tests, 20% Oral Papers, and Projects Commentaries

As IB Seniors, students have many opportunities to take on the responsibilities of their grades and assignments. Progress Reports are sent home halfway through every quarter, but PowerSchool gives constant updates on grades and progress. I make every effort to update grades quickly and students have multiple reminders about assignments and due dates. Late assignments will be added to PowerSchool as time allows.

We have very few Extra Credit opportunities because each assignment is important for the next. Do your best on all assignments.



# Late Work/ Make Up Work

It is the responsibility of the student to retrieve and complete all missing assignments. We will follow the school's late work policy; however, students are cautioned to turn all work in on time. Assignments are spaced out to prevent late nights and student stress. Late work will not receive the same feedback as work submitted on time.

Work submitted digitally will be considered late if the file is blank, incorrect, unable to be opened, or otherwise corrupted. Take the time to double check your files! Files must be submitted as .pdf, .doc, or through your Drive account. It is expected that projects are emailed on time even when absent.

\* Printer and Internet issues are not an excuse for late work. Assignments are given with plenty of advanced notice



## absences

#### YES, WE DID SOMETHING IMPORTANT WHILE YOU WERE ABSENT.

Students should make every effort not to schedule appointments during English, but we're understanding that unexpected things happen. As students on the edge of college, seniors are responsible for getting and completing their makeup work. I will not track you down to remind you of what you missed.

- \* If you are absent for a school event (athletics, field trips, etc) your assignment is still due!
- \* Check Canvas for our Weekly Agenda/ Assignments to find any assignments missed. Check your monthly calendar.
- \* Ask a friend!
- \* In accordance with GCS guidelines, once a student returns to school following an absence, they will have up to 3 days to complete any work missed. Projects/tests assigned prior to the absence are due on the day you return.

# Technology

Canvas: Students get an overview of assignments at the beginning of each unit. All assignments, agenda, due dates, and ancillary materials are posted on Canvas. Students are reminded that submitting assignments online are the same as submitting them in class; thus, time.

Computers/ Phones: Students are encouraged to bring their laptops (and chargers) to class. Students will know ahead of time on the days they have to bring them. Students should not be on their computers during discussions, lectures, tests or quizzes. Any technology use during a test, quiz, in class essay, or class presentations will result in a zero on the assignment.



## Plagiarism / Cheating

## Plagiarism is the taking ideas and writings of another and passing them off as one's own.

#### In this class, plagiarism includes...

- 1. turning in another's work as one's own
- 2. copying work from a friend before class (or while in another class)
- 3. including a source but failing to cite it
- 4. copying an author's exact words and passing them off as one's own

Seniors, by this time, you clearly know that cheating is not acceptable. As you prepare to move forward in life, you should operate with integrity and honesty. Cheating will result in a zero for all involved parties without the ability to redo the assignment. It is better to be late than dishonest. It is required that all cheating be reported to administration.

All directives in the student handbook must be followed.



### assignments/ Communication

IB English 12 builds on the skills you learned last year. Each assignment and unit is designed to help you next year in college as well as on your IB Exams in May. Budgeting your time is an important skill to do well in the class. All assignments are discussed in class and posted online; it is up to you to keep up with them!

Communication is important! If you need help, reach out to your teachers. If you need help, let us know!

## IB assessments/ Formatting

All typed essays and formal assignments must be in

12 PT Times New Roman font, double-spaced, and have 1" margins. Your Name, Class, and Date, must be on all assignments submitted in class.

We will complete your last IA this year. Internal Assessment scores will be banked and go towards your IB Diploma (40%). If you did not complete the HL Essay in Year One, you must submit it immediately to continue.

In May you'll take your English IB Exam. You've spent 2 years preparing for this exam; you'll be ready!





#### Dear Parent(s)/Guardian,

Thank you for allowing me the pleasure of working with your student this year. You are always welcome to our class. Please do not hesitate to contact me if you have questions, concerns, or comments. Please take a few minutes to read my grading policies and classroom policies, procedures, and expectations. I hope we can work together to support, educate, and motivate your son/daughter. THANK YOU for your time and support.

Senior year is an exciting, yet sometimes stressful, time for our seniors. Together we'll work to not only complete the IB Diploma Programme, but to prepare for next year and life after Page High School.

IB English HL is the second year of your IB English Requirement. Our class is a college level course and so students are often treated as such. Students should respect each other, the classroom, and the course. Students may use tablets or laptops in class if they wish but only for schoolwork. Cell phones can only be out during approved times. Unless given permission, all electronics should remain in bags and out of sight or reach. Students accessing a device during any assessment will receive a zero on the assignment and be referred to an administrator. There will be no makeup. It is easier to just put your phone away than to risk losing it and credit on the assignment. As per Page's policy, if a student refuses to give up an electronic device, he or she will be written up for non-compliance.

I am most easily accessible via e-mail at <a href="https://macs.com">hacknee@gcsnc.com</a>. I am generally able to respond to e-mails within two days. I work to keep PowerSchool updated in a timely manner, and I keep all assignments and due dates updated on our class Canvas page. Students can always check due dates on Canvas, their class website, and parents are welcome to observe as a parent to see all of their student's assignments. Please allow 7 class days to grade, return, and post an assignment/ assessment; however, please feel free to contact me at any time with questions of concerns.

Students and families can also keep up to date with IB Upcoming Events and Dates on the Page website or by following us on Twitter (@page\_IB) and on Instagram (@pagehigh\_IB

I would greatly appreciate you including your e-mail address below so that I can add you to my email list, after your signature.

I look forward to this year! It's going to be exciting!

Page High Forever, Clizabeth Harkney

Please sign and return this sheet so we will all be aware of the responsibilities we are about to assume together.

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Student Signature:	
Parent(s):	
Parent's e-mail:	